



SELCUK UNIVERSITY

INCOMING STUDENT / ACADEMICIAN

GUIDE



www.selcuk.edu.tr

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INTRODUCTION

This booklet has been prepared to guide international prospective students wanting to study or to be an exchange student at Selçuk University or to visit our university.

INCOMING STUDENT PROGRAMS

International students have various opportunities to come and study at Selçuk University through. These are listed as:

- **SÜYOS** (For Undergraduates and two - year colleges)
- **YTB Scholarship** (For Undergraduates and two - year colleges)
- **Erasmus+ Program** (For academic / staff exchange)
- **Mevlana Exchange Program** (For academic / staff exchange)
- **Orhun Exchange Program** (For academic / staff exchange)
- **Independent Student Program** (For academic / staff exchange)
- **Students/ Academicians for Academic Research**
- **Master/ PhD Student**



SÜYÖS

(Selcuk University Foreign Student Selection Exam)

SÜYÖS (Selçuk University International Student Admission Exam) provides an opportunity for international or foreign national candidates to apply for associate and undergraduate degree programs at Selçuk University within the framework of specified criteria. The scope of activities carried out by the SÜYÖS Coordination Office encompasses the processes of application, evaluation, preference selection, and placement for international students seeking admission to Selçuk University.

Priority is given to applications submitted through TR-YÖS (The Türkiye International Student Admission Exam administered by ÖSYM). TR-YÖS is an examination intended for prospective students wishing to pursue higher education in Türkiye, and its results are accepted as part of the admission process by Turkish higher education institutions.

Detailed information regarding the application and placement procedures, as well as available quotas, is regularly published on the official SÜYÖS website.

SÜYÖS Students Guide

1. Click [here](#) to submit your preference applications.
2. The placement of candidates whose applications are suitable is made by the Coordinatorship and announced on the [website](#).
3. Student numbers will be assigned through the system for students who are granted the right to register, and they will be directed to the bank to pay the tuition fee.
4. Acceptance letters will be made accessible to students via [system](#).
5. The student will be directed to the faculty to complete the registration.
6. Student ID cards will be delivered to the students by the respective departments.
7. All announcements related to the process will be published on the [website](#)



YTB/ TÜRKİYE SCHOLARSHIP

Türkiye Scholarships is a publicly funded higher education scholarship program by the Republic of Turkey for international students. The primary purpose of Türkiye Scholarships is to provide equal opportunities to successful students around the world and to ensure that they receive scholarship education at international standards. In addition, it is aimed to develop mutual cooperation between Turkey and other countries and to contribute to regional and global development in many fields from academia to art, from economy to literature, from technology to architecture.



YTB Students Guide

Before Arrival

- 1.First, you must accept the scholarship offer, then download and sign the Scholarship Agreement issued in your name through your personal account with Türkiye Scholarships Information System (TBBS).
- 2.Afterwards, please visit the nearest Turkish Embassy / Consulate whenever you are informed to sign scholarship contract.
- 3.Officers at the Turkish Embassy/Consulate will check the original copies and Turkish translations of your previous qualifications (diploma / interim certificate of graduation), transcripts, health report, current passport/ID card and other original supporting documents to ensure that you meet the requirements set by the department/university (if any).
- 4.The Scholarship Agreement verified by officials must be uploaded again to Türkiye Scholarships Information System (TBBS).
- 5.Please make sure that you fill out the form in your personal page after you upload the signed Scholarship Agreement.
- 6.International students who wish to study in Türkiye need to obtain a student visa before arriving in the country. Student visas can be obtained from the nearest Consulates or the Embassies of the Republic of Türkiye.
- 7.After obtaining your visa, prepare your documents and pack your luggage to come to Türkiye on the date that will be notified to you.
- 8.Check the communication addresses of the university you are placed in, the dormitory, and the Turkish preparation centre as listed in the mail sent to you.
- 9.The flight ticket for your first departure from home country to Türkiye will be provided by the Türkiye Scholarships Office.



After You Arrive In Türkiye

1. Officials from Turkish Language Center or Türkiye Scholarships Office will meet you at your final destination and accompany you during the registration process.
2. You can learn in which dormitory you are placed from TBBS (My Applications/Dormitory Information). When you arrive to the dormitory introduce yourself to the officials, complete the registration process, and settle in your room.
3. Please contact the Registrar's Office of your university to get more information about the enrolment and course selection process.
4. If you have a Turkish proficiency certificate in the C1 level, you can directly start your university education. If you do not have the Turkish proficiency certificate, but are able to speak Turkish, you can take the Turkish Preparation Course exemption test.
5. If you do not speak Turkish, you need to register in the Turkish Preparation Course notified to you on TBBS (My Applications / Turkish Preparation Course Information).
6. After completing your university registration process, you need to fill in the "Pre-registration Form" on the <https://e-ikamet.goc.gov.tr> website.
7. For any questions regarding the residence permit process, you can consult your university's student affairs office or call YIMER 157 hotline (Foreigners Communication Service).
8. Your potential unique YKN number will be obtained from General Directorate of Population and Citizenship Affairs (Nüfus ve Vatandaşlık İşleri Genel Müdürlüğü) and be sent to you via e-mail (also your YKN number will be visible on TBBS).
9. When you arrive in Türkiye, please visit the nearest Vakıfbank branch with required documents and activate the account opened in your name, so that you may withdraw money.



ERASMUS+

Erasmus Incoming Students Guide

Before Arrival



1. Check here to see if there is an bilateral agreement between the two institutions.
2. You must be nominated to Selçuk University by your home university
3. Please fill out the Exchange Programs Preliminary Application Form via the registration link sent by the Erasmus Office
4. Please create your OLA (Online Learning Agreement) via your university's EWP system. Check here for more information about OLA.
5. Your application will be evaluated by the relevant faculty or department, and your official Letter of Acceptance will be issued.
6. Please select your courses in consultation with the Departmental Erasmus Coordinator
7. The Erasmus course pool must be shared by the departmental coordinator, and your course selection must be completed with their support
8. "The Online Learning Agreement must be completed and signed by all parties."
9. Information regarding accommodation will be provided by the Erasmus Office.
10. You can access the Frequently Asked Questions and the guide we have prepared for you from here.
11. You can contact ESN Selçuk via this address, and you can reach us via this address.



After Arrival

1. Your arrival will be notified to the relevant faculty and departments
2. A buddy (mentor) will be assigned to you by ESN Selçuk.
3. You must attend the orientation program.
4. You need to be registered in the Student Information System (OBS)
5. A student number and a temporary foreign identity number must be generated.
6. The residence permit application must be initiated online via the following link.
7. 80% of your grant will be paid within 2–4 weeks (KA171)
8. If there are any changes in your Learning Agreement, it must be updated through the OLA system (during the mobility period).
9. If there are any changes in your Learning Agreement, it must be updated through the OLA system (after the mobility period).

End of the Mobility

- You can collect your Certificate of Participation from the Erasmus Office.
- Your official transcript will be issued and delivered.
- The remaining 20% of the grant will be paid before your departure (KA171).



ERASMUS+

Incoming Staff Mobility Steps Before Arrival

1. Please send your request to visit Selçuk University to the Erasmus Office via e-mail (KA131)
2. Information regarding your visit to Selçuk University within the scope of KA171 must be sent by your institution to the Erasmus Office via e-mail
3. Your request will be forwarded by the Erasmus incoming unit to the relevant academic/administrative department
4. After receiving approval for your visit, please prepare your mobility agreement and send it to the Erasmus Office
5. Your mobility agreement will be signed by the coordinator of the host unit and sent back to you along with your acceptance letter

After Arrival

1. Following your arrival, 100% of the grant will be paid to you within 2 working days (KA171).
2. At the end of the activity, you can collect your certificate of participation from the Erasmus Office



MEVLANA EXCHANGE PROGRAM

Mevlana Exchange Program is an international exchange program that is financially funded by Turkish Higher Education Council. Within the scope of Mevlana Exchange Programme, the students registered in formal education programmes at Associate Degree, B.A, M.A and PhD levels of the higher education institutions in Turkey (on condition that the higher education institutions signed a bilateral Mevlana Exchange Protocol) may benefit from Mevlana Exchange Programme. Additionally, all the academic staff working at a national or foreign higher education institution may benefit from Mevlana Exchange Programme on condition that the higher education institutions signed a bilateral Mevlana Exchange Protocol. To benefit from Mevlana Exchange Program, please follow the steps below:

1

Check if there is a signed Mevlana agreement.
For the agreement list, [click](#).

2

Check the announcements on the [website](#).

3

Check the conditions and departments on the announcement and submit your documents to Mevlana Exchange Office of your university.



ORHUN EXCHANGE PROGRAM

Orhun Exchange Program refers to student and academic mobility program within the scope of the protocols signed between Turkic Council Turkish Universities Union. Our university of membership to Orhun Process was determined at the 7th General Assembly of Turkic Universities Union of the Organization of Turkic States. To benefit from Mevlana Exchange Program, please follow the steps below:



1

Check if there is a signed Orhun agreement.
For the agreement list,[click](#).

2

Check the announcements on the [website](#).

3

Check the conditions and departments on the announcement and submit your documents to International Office of your university.



INDEPENDENT STUDENT PROGRAM

Independent student refers to incoming students except for Erasmus+ Exchange Program, Mevlana Exchange Program, Orhun Exchange Program. This process is followed depending upon MOU (Memorandum of Understanding/ Cooperation Agreement). Please follow the steps below:



- > **Step 1**
Check if there is a signed agreement.
(Click for the agreement list.) 
- > **Step 2**
Fill out the Google form.
Click for the form. 
- > **Step 3**
Send an email to IRO about your request with necessary documents on the google form.
Please use you official university email address. International Office (IRO) address is: iro@selcuk.edu.tr

- > **Step 4**
Getting Acceptance Letter from International Office (IRO) through e-mail.
- > **Step 5**
After arrival, go for faculty registration and get ID of Selçuk University.
- > **Step 6**
Start ikamet (residence permit) process online through **<https://e-ikamet.goc.gov.tr/>**



VISITOR ACADEMICIANS / STAFF

This process is valid for incoming staff or academicians except for Erasmus+ Exchange Program, Mevlana Exchange Program, Orhun Exchange Program. This process is followed depending upon MOU (Memorandum of Understanding/ Cooperation Agreement). Please follow the steps below:



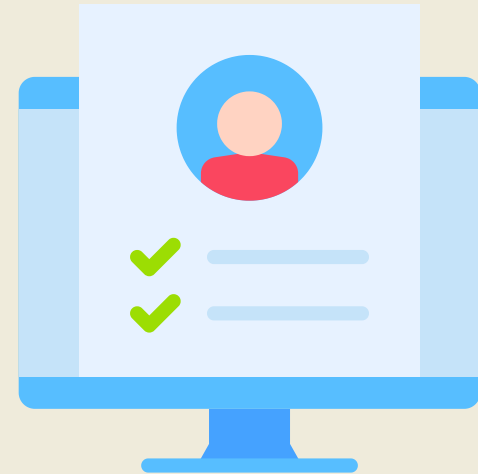
- Step 1**
Check if there is a signed agreement.
(Click for the agreement list.) ✎
- Step 2**
Ask for the invitation/ acceptance letter from the dean or manager from the related faculty in Selçuk University.
- Step 3**
Fill out the google form.
Click for the form. ✎
- Step 4**
Send an email to IRO about your request with your acceptance letter and passport digital copy.
Please use you official university email address. International Office (IRO) address is: iro@selcuk.edu.tr
- Step 5**
After arrival, stop by International Office for the general information.
- Step 6**
Check your allowed time in Turkey and if necessary apply for ikamet (residence permit)
For info about allowed times, click. ✎
For ikamet, click. ✎



STUDENTS/ ACADEMICIANS FOR ACADEMIC RESEARCH

This process is for academics/students who come for research purposes through projects such as TUBITAK, EXCEPT FOR the Erasmus+ Exchange Program, Mevlana Exchange Program, and Orhun Exchange Program. The steps to follow are listed below:

- Step 1**
Notify the faculty in Selçuk University. Send them your passport and project-related documents.
- Step 2**
After official process of your faculty, you can get your ID.
- Step 3**
For questions about the process problems, you can write to International Office. (iro@selcuk.edu.tr)
- Step 4**
After arrival, please apply for ikamet.



MASTER/ PhD STUDENTS

To be exchange student at Master's or Doctoral Degree, you can examine our exchange programs on this guide (like Erasmus+, Mevlana or Orhun Exchange Program, Independent Program). If you want to study your master or doctoral program in Selçuk University, please follow the steps below:



- For Social Sciences Institute, [click](#).
- For Institute of Science, [click](#).
- For Health Sciences Institute, [click](#).
- For Institute of Educational Sciences, [click](#).



IKAMET/RESIDENCE PERMIT PROCESS

- The application must be made via <https://e-ikamet.goc.gov.tr/> and the printed form must be signed by the student.
- Photocopy of the passport
- The student certificate must be obtained from the faculty. (There must be a statement indicating the dates the student will be enrolled.) If the application is made by an academican, the relevant project document/permission letter is required.
- 2 biometric photos
- Valid health insurance
- A document showing the address of residence – You need to obtain this from the place where you are staying.
- Receipt proving the payment of the residence permit document fee (To be paid at the 'Konya Tax Office Directorate' (Konya Defterdarlık) by getting off at the municipality station (Belediye) via tram.)
- The applicant must go in person to the Konya Provincial Directorate of Migration Management on the appointment day with the above-mentioned documents. (This is for Erasmus students or independents students from International Office.)
- The students of SÜYOS, YTB or special-status students will submit their documents to student relations Office of the faculty that they will study.

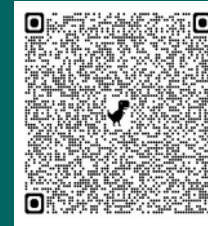


SELCUK UNIVERSITY

TRANSPORTATION TO

- Selçuk University is located in Konya. Konya has an airport where students/academicians can transfer from Istanbul Airport and our campus is very close to Konya Airport. There are also high-speed trains between Konya and some cities in Türkiye such as Ankara, Istanbul and Eskişehir. For using high-speed train, [you can click this website.](#)
- For transportation in Konya, there is tram, which has a total of 44 stations, provides service between Selçuk University to the city center. For using tram you should get the transportation card “ELKART”. You can get information from this [website](#) for “elkart”. With this card, you can use buses and also electrical scooters.

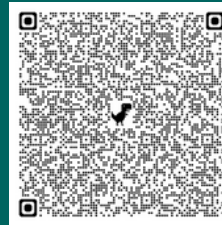
SELCUK UNIVERSTIY OFFICE
INTERNATIONAL OFFICE CAMPUS



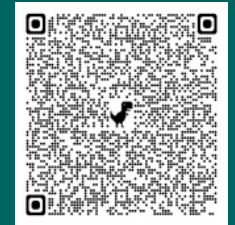
BANKS
ATMS ON CAMPUS



KONYA FINANCE DEPARTMENT
For paying the ikamet fee



KONYA IMMIGRATION



.....➔ Above are some useful QR CODES for Google Maps:



COMMUNICATION

Here are some useful contacts for incoming students/ academicians/ staff:

SELCUK UNIVERSITY INTERNATIONAL OFFICE

Tel: +90 332 223 4466 / Email: iro@selcuk.edu.tr

https://www.selcuk.edu.tr/Birim/koordinatorklukler/dis_iliskiler_koordinatorlugu-koordinatorkluk/2114#

SELCUK UNIVERSITY SUYOS OFFICE

Tel: +90 332 223 3193

<https://www.selcuk.edu.tr/Birim/coordinatorships/suyos/2128>

SELCUK UNIVERSITY ERASMUS OFFICE

Tel: +90 332 223 44 61 / Email: erasmus@selcuk.edu.tr

<https://selcuk.edu.tr/Birimkoordinatorklukler/erasmus/2117>

IKAMET PROCESS / IKAMET OFFICE

157 (Yabancı İletişim Merkezi: 0332 223 11 03

<https://e-ikamet.goc.gov.tr/>



OTHER USEFUL LINKS ARE

For Cultural Heritages and Museums

[T.C. Kültür ve Turizm Bakanlığı](#)

Detailed Information about Turkish Higher Education Council

[Yükseköğretim Kurulu](#)

Information about Study in Turkey

[Study in Türkiye](#)

For Flight Tickets

[Türk Hava Yolları](#)

For Train Tickets

[TCDD TAŞIMACILIK](#)

For Travel Plans

[Go Türkiye](#)

For Scholarship in Turkey

[Türkiye Bursları \(Türkiye Scholarships\)](#)



